

**Committee:** Overview and Scrutiny Committee  
**Date:** Thursday 1 September 2016  
**Time:** 6.45 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Neil Prestidge (Chairman)</b>	<b>Councillor Jolanta Lis (Vice-Chairman)</b>
<b>Councillor Chris Heath</b>	<b>Councillor David Anderson</b>
<b>Councillor Claire Bell</b>	<b>Councillor Mike Bishop</b>
<b>Councillor Hugo Brown</b>	<b>Councillor Mark Cherry</b>
<b>Councillor Nicholas Mawer</b>	<b>Councillor Sandra Rhodes</b>
<b>Councillor Jason Slaymaker</b>	<b>Councillor Bryn Williams</b>

## **AGENDA**

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. **Minutes** (Pages 1 - 6)

To confirm as a correct record the minutes of the meeting held on 31 May 2016.

5. **Chairman's Announcements**

To receive communications from the Chairman.

6. **Quarter One Performance Update** (Pages 7 - 40)

Report of Director – Strategy and Commissioning

**Purpose of report**

To provide an update on the Cherwell District Business Plan progress to the end of Quarter One 2016/17.

**Recommendations**

The meeting is recommended to:

- 1.1 Note the exceptions highlighted and proposed actions.
- 1.2 Identify any performance related matters which the Overview and Scrutiny Committee may wish to review or refer to Executive.
- 1.3 Note the new reporting style which has been designed to improve the presentation of performance reporting.
- 1.4 Agree that, where appropriate, judgement measures used in the current business plan reporting are augmented or replaced by more specific, measurable, achievable, realistic, timely (SMART) measures.

7. **Fly Tipping and Environmental Enforcement** (Pages 41 - 46)

Report of Head of Environmental Services

**Purpose of report**

The purpose of this report is to update the Overview & Scrutiny Committee on fly tipping and the planned actions to reduce the number of instances in Cherwell District Council

**Recommendations**

The Committee is recommended:

- 1.1 To note the rise in fly tipping recorded in 2015/16 following several years of small fluctuations;

- 1.2 To note the successes of the Environmental Enforcement Team in bringing action against fly tippers; and
- 1.3 To support the proposed actions including the introduction of fixed penalty notices for small fly tips to be considered by the Executive in October.

**8. Work Programme 2016/2017 (Pages 47 - 52)**

Report of Head of Law and Governance

**Purpose of report**

To give an update on the Overview and Scrutiny work programme for 2016-2017

**Recommendations**

The meeting is recommended:

- 1.1 To review the draft work programme (Appendix 1).
- 1.2 Identify any items from the Executive Work Programme to form part of the Overview and Scrutiny Committee Work Programme for 2016/17.
- 1.3 Identify any other possible future topics for scrutiny and consider whether these topics should have scoping documents produced, based on the considerations of risk and what value scrutiny can add through considering the issue.

**9. Council Car Parks (Pages 53 - 54)**

Report of Director of Operational Delivery

**Purpose of report**

To introduce the forthcoming Executive report on Council Car Parks

**Recommendations**

The Committee is recommended:

- 1.1 To consider any comments and recommendations it wishes to relay to the Executive for its meeting on 5 September 2016 having considered the forthcoming Executive report on this matter.

**10. Exclusion of the Press and Public**

The following report(s) contain exempt information as defined in the following paragraph(s) of Part 1, Schedule 12A of Local Government Act 1972.

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to resolve as follows:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item(s) of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part I, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

#### **11. Council Car Parks - Exempt Appendix**

Exempt appendix to the report of the Director of Operational Delivery

\*\*This exempt annexe will be available on 25 August 2016 as part of the Executive agenda for 5 September 2016\*\*

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

### **Information about this Meeting**

#### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01327 322043 prior to the start of the meeting.

#### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

#### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

## **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Emma Faulkner, Democratic and Elections  
emma.faulkner@cherwellandsouthnorthants.gov.uk, 01327 322043

**Sue Smith**  
**Chief Executive**

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